



PHARMACY INFORMATION

Regular Pharmacy Hours (excluding holidays)

Mon – Fri: 8:30am – 5:30pm Saturday: 9am – 1pm

Email: ordersmic@guardianpharmacy.net

Fax: (616) 974-8205; (810) 626-5881

Phone: Toll Free **877-378-7340**; (616) 965-7480; (810) 626-5880

After Hours: **EMERGENCY** assistance call (616) 965-7480 and follow prompts to be connected to afterhours coverage.

NPI for eScripts: 122 568 8229

Medication Orders and Refills:

- ✧ New Orders received by **1pm** Mon-Fri and by 11am Sat can be delivered same day. New Orders received after 1pm, may not be delivered until next business day.
- ✧ Refill requests received by **12pm** Mon-Fri and by 11am Sat can be delivered same day. These will leave with a delivery driver around 3:00pm
- ✧ Refills requested after 12pm Mon-Fri and after 11am Sat may not be delivered until the next business day
- ✧ For refills – Please place request for refill once you have 5 days remaining
- ✧ For URGENT NEEDS (i.e.: Hospice meds, Antibiotics) please call the pharmacy to notify of urgent need, especially if after 2pm
- ✧ For all other requests, please attempt fax or email first

Controlled Medications:

- ✧ **MUST** be requested by facility when needed, prior to running out
- ✧ Will **NOT** be sent with cycle medications
- ✧ **CANNOT** be returned to the pharmacy
- ✧ **CANNOT** be delivered without the original script given to pharmacy

Non-Cycle Medications:

- ✧ Hospice Meds; PRN Meds; Bulk Meds (inhalers, insulin, eye drops, creams)
MUST BE REQUESTED and will not be sent in cycle.

****Discarded or Waste Medications cannot be given to the drivers,
only to the Account Managers****