



Dear Resident and Family,

**A warm welcome to your new community!**

We understand the care you've taken to find the right community to call home. Selecting the best pharmacy to serve you is just as important. That's why we are delighted to share that your community has chosen to partner with our pharmacy.

We take great pride in this partnership and are committed to ensuring that you get the medications you need, when you need them, safely – and at the right price.

Our professional and compassionate pharmacy team is wholly focused on delivering exceptional care to you and your community's staff. Our services are provided locally, and are designed to make sure you never have to worry about your medication needs.

**Friendly, Knowledgeable Billing Specialists**

- **Cost Management** - We coordinate directly with your physicians and insurance company to ensure minimal out-of-pocket medication costs. Unlike a retail pharmacy, we bill medications monthly, and our local billing staff is always ready to answer your billing-related questions.
- **Medicare Benefits Review** - We help you understand your Medicare benefits and offer consultations to help you select a plan that best fits your needs, often saving you money.

**Experienced Senior Care Pharmacists**

- **Medication Reviews** - Our pharmacists perform ongoing medication reviews to ensure your medication combinations are safe and appropriate for you.
- **Expert Clinical Care** - They also provide expert clinical support to your community's staff and are always available to answer your medication-related questions.

We are very excited for the opportunity to serve you. If you have any questions, please contact us at 616-965-7480.

Sincerely,

Nathan Stauffer

President, Guardian Pharmacy of Michigan



**WHY USE GUARDIAN?**

Our pharmacy is different. As a specialty long-term care (LTC) pharmacy, we are entirely focused on serving communities like yours.



**COMPLIANCE PACKAGING**

Easy-to-use packaging options, required by your community, organize your medications by day and time, minimizing the risk of error.



**TIMELY DELIVERIES**

Scheduled and emergency deliveries to your community 24/7/365, saving you time and eliminating trips to the local pharmacy.



**INTEGRATED TECHNOLOGY**

Our pharmacy system is connected to your community's electronic medication administration record (eMAR), ensuring medication safety and accuracy.

**SCAN TO LEARN MORE**





**Guardian Pharmacy of Michigan**  
 2930 29th St SE  
 Grand Rapids, MI 49512  
 Phone: (616) 965-7480 | Fax: (616) 974-8205  
 guardianpharmacymichigan.com

**PHARMACY SERVICES & PURCHASE AGREEMENT**

between Guardian Pharmacy of Michigan, LLC and \_\_\_\_\_  
 (Full Resident Name)

**Resident Information & Prescription Drug Insurance**

Social Security Number \_\_\_\_\_ Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Medicare ID # \_\_\_\_\_

Community/Facility Name & Address \_\_\_\_\_

Primary Care Physician \_\_\_\_\_ Physician Phone \_\_\_\_\_  MALE  FEMALE

Prescription Insurance Plan \_\_\_\_\_ Cardholder ID # \_\_\_\_\_ RX Group # \_\_\_\_\_

RX BIN# \_\_\_\_\_ PCN# \_\_\_\_\_ Relationship to Cardholder:  SELF  SPOUSE  OTHER

*A photocopy of the insurance card (front and back) must be included for the pharmacy to process insurance.*

**Responsible Party for Payment & Primary Contact Person –  
your Statement will be mailed to this address:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ (Home/Cell) Email: \_\_\_\_\_

Address: \_\_\_\_\_  
 (Street) (City) (State / Zip)

**Credit Card or Banking Information is required. Please fill out one of the boxes below.**

The following information may be provided by completing the form below, receiving a secure link to fill out the form electronically, or contacting the billing department at (616) 965-7480.

**Type of Card (circle):** Visa / MasterCard/ AMEX / Discover  
 Cardholder Name: \_\_\_\_\_  
 Billing Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Check if the billing address is same as above  
 Card #:  
 □□□□□□□□□□□□□□□□  
 Expiration: □□/□□ Security Code: □□□□

**Banking Information:**  
 Bank Name: \_\_\_\_\_  
 Bank Routing Number:  
 □□□□□□□□□□  
 Bank Account Number:  
 □□□□□□□□□□□□□□□□  
*(Number of digits varies by banking entity)*  
 Name on Account: \_\_\_\_\_

**Resident or Responsible Party Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



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**Please select one of the following payment options:**

- I want to enroll in automatic payment processing using the information provided above and I authorize Guardian Pharmacy to collect payment for charges not paid by my insurance company. Automatic payments will be processed based on the invoice due date.
- I will manually submit monthly payments by the invoice due date and authorize Guardian Pharmacy to bill the payment method above if payment is not received by the invoice due date.

**Please review the following statements.**

- Resident/Responsible Party agrees to pay for any purchases made from Guardian Pharmacy either directly or by facility personnel on Resident’s behalf and agree to pay the full invoice amount by invoice due date.
- Resident/Responsible Party agrees that Guardian Pharmacy may bill the credit card or banking information listed above if payment is not received by the invoice due date.
- Resident/Responsible Party understands and agrees that Guardian Pharmacy will discontinue service if payment is past-due and may send to collections and/or report to credit reporting agencies. A finance charge of 1.5% per month may be charged on balances over 30 days past due.
- Some commercial insurance plans do not cover Long Term Care (LTC) Services. If your plan does not cover these services, Resident/Responsible Party agrees to pay the fee for LTC services received that may be reflected on your invoice.
- Resident/Responsible Party understands that the use of Guardian Pharmacy as a provider of pharmaceuticals and other related services is optional.
- Resident/Responsible Party understands and agrees that Guardian Pharmacy may, at the phone number provided above, make automated phone calls and send SMS text messages and other types of automated messages and reminders regarding billing and payment for Guardian Pharmacy's services.

**Please initial to acknowledge the above \_\_\_\_\_**

**Notice of Privacy Practices & Patient Bill of Rights**

- I certify that I have had an opportunity to review Guardian’s Privacy Notice at the below listed internet link and ask questions to assist me in understanding the rights relative to the protection of the above-named person’s health information. <https://guardianpharmacy.com/hipaa-privacy-policy/>
- I certify that I have had an opportunity to review Guardian’s Patient Bill of Rights at the below listed internet link and ask questions to assist me in understanding the rights relative to the protection of the above-named person’s health information. <https://guardianpharmacy.com/bill-of-patient-rights/>

**Resident or Responsible Party Signature: \_\_\_\_\_ Date: \_\_\_\_\_**